

Otto-von-Guericke-Universität Magdeburg  
Studierendenrat - Postfach 4120 - 39106 Magdeburg, Germany

**Lending contract (A2)**

Material loan

consecutive number: A2 -

Date:

**Personal details of the borrower**

Name

Address

Postcode/City

Country

Phone

Email

Proof of university affiliation to the OVGU has been shown:

**I hereby confirm the receipt of the listed equipment or materials (identified as borrowed item below) from the Student Council (identified as lender below).**

The borrowed item will be handed over against a deposit payment of  € The deposit will be refunded upon return of the borrowed item and the deposit receipt - as long as the item is undamaged.

The borrower must return the borrowed item by no later than

Date:

Time:

If the borrowed item is returned late, the borrower is obliged to pay the lender a fee of  € per day.

The borrower is obliged to handle the item with care. The borrowed item must be returned in a clean and undamaged condition. Any damage or defects at the time of the handover will be recorded in the handover protocol below.

The borrower is liable for intentional or negligent damage or defects in the borrowed item. This applies in particular to damage caused by incorrect operation. In the event of culpably caused damage or defects, the lender is entitled to withhold the deposit in whole or in part – any additional legal claims of the lender remain unaffected.

The borrower is not permitted to hand over the borrowed item to third parties without the lender's permission.

The borrower must bear any costs incurred due to the transport of the borrowed item - including the transport risk.

### Handover protocol

Damage or defects when handed over to the borrower

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Detected damage or defects on return

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Handover by:

Handover to:

Lender

Borrower

Return date and time:

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Return to:

Returned by:

Lender

Borrower